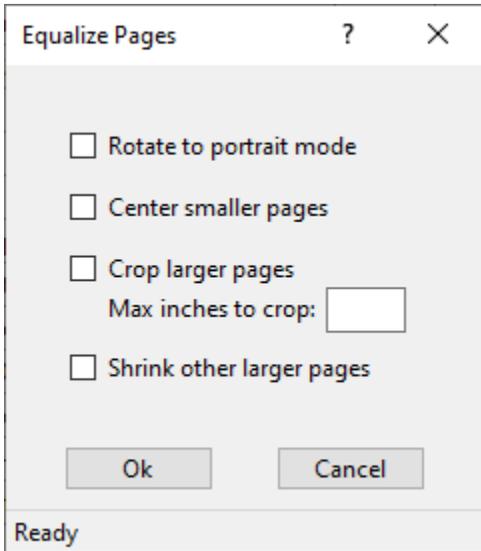


Equalize PDFs

The Equalize function makes every page conform to standard US Letter size in portrait orientation. The process shrinks pages that are larger and centers pages that are smaller.



Rotate to portrait mode

Check to make sure all pages are in portrait orientation.

Center smaller pages

Check to center pages smaller than 8.5 x 11.

Crop larger pages and Max inches to crop

Check to crop larger pages up to amount indicated in Max inches to crop.

Shrink other larger pages

Check to shrink all other larger pages.

Make sure to have backups!